

Privacy Policy

Version 8.0 (13 June 2023)

1 Scope

This statement applies to the New Zealand Ice Figure Skating Association (NZIFSA), and to all information collected by the NZIFSA. It does not apply to the collection or use of information by affiliated clubs and sub-associations.

2 Personal Information

Personal Information is information about individuals collected by the NZIFSA.

- We collect information provided by skaters that register to test and compete (TC registration) under NZIFSA rules and regulations.
- We collect information provided by skaters that enter in National Championships, Selection Competitions and other events organised by or on behalf of the NZIFSA.
- We collect information provided by officials, volunteers and members of affiliated clubs.
- We collect information from officials, skaters, and members of affiliated clubs who attend seminars and other activities organised by the NZIFSA.
- We may collect other information provided by you (for example: goals, training) to assist in monitoring your progress.
- We collect information on your medal test passes and failures.
- We collect information on your competition results both at NZIFSA events, affiliated Club and Sub Association events, and overseas events.

3 Storage and Security of Personal Information

The NZIFSA takes every precaution to ensure that any Personal Information collected is securely stored.

- Digital-format personal information is stored under password protection.
- Hard copies of personal information are securely stored by approved NZIFSA Officers and officials.

The NZIFSA has safeguards in place to ensure that any Personal Information collected is protected against circumstances such as –

- loss; and
- access, use, modification, or disclosure that is not authorised by the NZIFSA; and
- other misuse.
- Should there be necessity for information to be given to a person/agency in connection with the provision of a service to the NZIFSA, everything reasonably within the power of the NZIFSA will be done to prevent unauthorised use or unauthorised disclosure of the information.
- In accordance with the Information Privacy Principle 9 of the Privacy Act (2020), the NZIFSA must not keep information for longer than is required for the purposes for which the information may be lawfully used.
- Personal information (with the exception of Competition Results and Test Achievements) will be deleted after **3** years of inactivity with the NZIFSA.

3 Uses

Uses are the way in which the NZIFSA may use the personal information that is collected, however these uses do not allow disclosure to other parties unless it is specifically allowed under the *Disclosure* section of this privacy policy.

- We use personal information to assist in the running of competitions and in selection for international competitions.
- We use personal information to provide you with information about NZIFSA activities, ice figure skating activities, upcoming events and overseas competitions.
- We use personal information to assess your qualifications to participate.
- We use personal information to help promote the sport.
- We use personal information to assist your coach to help you.

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- We use personal information to assist affiliated clubs and members of affiliated clubs to achieve any of the NZIFSA activities.
- Information collected on behalf of the NZIFSA by an affiliated Club may be used by the Club in any lawful manner as long as it complies with the Privacy Act and any privacy policy of the Club. Any such use, whether it complies with this privacy policy or not, is the sole responsibility of the Club.
- Personal information on Competition Results and Test Achievement is kept in the Record Archives of the NZIFSA for historical use.

4 Disclosure

- Your contact details, medal test results and competition results may be disclosed to any affiliated club to assist in administering the sport or to assist in holding competitions, seminars, training camps or other activities to benefit the sport.
- Your contact details, medal test results and competition results may be disclosed to any of your coaches you have informed us of.
- We may disclose your date of birth and age to any third party if you are a TC registered skater aged 25 or less or if you are competing in an ISU-sanctioned overseas international competition.
- If you are aged 25 or over we may disclose the fact that you are eligible for a specified age group.
- We may disclose any information to the International Skating Union (ISU), or representatives of the ISU (refer 4b).
- We may disclose any information to Drug Free New Zealand or any other sports antidoping organisation.
- We may disclose competition results and results of tests to the general public.
- We may also disclose personal information to government and other agencies (e.g., SportNZ, NZ Olympic Committee) that demonstrate a statutory right to obtain it.
- We may disclose personal information to specified individuals as per the NZIFSA Child Protection Policy (§11.3) in such times as required by that policy.
- We may disclose personal information to courts and tribunals where both the NZIFSA and the individual are involved or where it is relevant to a legal proceeding involving the NZIFSA.
- We may disclose personal information to law enforcement agencies and courts under court order.
- The fact that you are currently TC registered or not may be disclosed to any third party.
- You have the right of access to all or any personal information we hold about you. You have a right to ask the NZIFSA to correct any information that is inaccurate or misleading. You can exercise those rights by contacting the NZIFSA Privacy Officer or the NZIFSA Secretary.

4b Disclosure of personal information outside of New Zealand

In accordance with the Privacy Act 2020, the NZIFSA must take further measures to ensure that Personal Information given to persons and agencies outside of New Zealand (incl. the ISU, and other representatives of the ISU) is protected.

This is done with the understanding that –

- Members of the NZIFSA entering international and ISU competitions provide their consent to disclose their Personal Information upon entering; and
- The NZIFSA acknowledges the privacy regulations of the overseas bodies safeguarding members' personal information (e.g., GDPR within the European Union and the European Economic Area); and
- The NZIFSA believes on reasonable grounds that the overseas bodies are required to protect the information in a way that, overall, provides comparable safeguards to those in the Privacy Act 2020.